

Sunday 22nd August

Dear parents and guardians

Arrangements for September school opening

I trust you and all your family are well and you are having a safe and enjoyable summer. We are all very much looking forward to welcoming you in September. This letter provides information relating to school reopening in September.

A date for your diary are parents evening. These will be scheduled during the last two weeks before the October half term (w/c 11th and 18th October) and more information will follow.

Best wishes

Jeremy Cooper

Headteacher

Opening - Main Points**Removed**

- Staggered start and end to the school day (see table for times)
- Bubbles

Retained

- Attendance is mandatory and shielding remains paused. Shielding can only be reintroduced by national government.
- Not sending your child to school if they are unwell, including possible COVID-19 symptoms
- Wherever possible maintaining social distancing when dropping off and collecting your children
- Mask wearing on school premises, inside and out
- Preferably contacting school via telephone or emailing unless direct contact is necessary
- The temporary toilets for Year 3-6 for the short term future
- Maximum ventilation in the classroom and good hygiene routines
- Remote learning in schools for pupils if they have tested positive for COVID-19 but are well enough to learn from home or attendance at their setting has been temporarily restricted. If school is temporarily closed (in extreme cases and as a last resort) vulnerable children and those of critical workers will still be able to attend.

Returned

- Normal school life as much as possible (eg use of the hall for eating, indoor PE, assembly)

Drop off and collection arrangements

Information for all age groups

- From 8.40am the bottom playground is open for parents and pupils of any age group to wait until the bell rings. Please do not let your children play on the pirate ship (before or after school). Please be wary of the car park. The gates on Pitt Lane and Richmond Road will also be open.
- Children are not permitted to wait or play in our woodland before or after school, even if they are with their parents.
- At 3.15pm all school gates will be opened to allow parents and guardians to wait on the bottom playground. Parents and guardians are not to wait for or meet their children at the end of the day beyond the small gate at the top of the bottom playground.

Information for Years 1-6

- The school bell will ring at 8.50am to signify school is open for pupils in Years 1-6. Pupils must arrive at school in time for them to have settled in class and for lessons to begin at 9am.
- The school day ends at 3.30pm.

Information for Years 3-6

- On hearing the bell at 8.50am, children in Years 3-6 walk through the small gate at the top of the small playground to their classrooms. Parents are not to go beyond the small gate.
- At the end of the day, children in Years 3-6 will meet their parents on the bottom playground or walk home independently if that is what parents and guardians desire.

Information for Year 1

- Parents and guardians and children line-up along the path from the school front door. When the bell goes at 8.50am, the door will open and children will be met at the door by one of their teachers where their parents and guardians say goodbye.
- At 3.30pm children will be let out one by one to their parents.

Information for Year 2

- One of the Year 2 teachers will meet the children on the bottom playground in the morning and take them out again at the end of the day to meet their parents.

Information for Nursery (Turtles) & Reception (Dolphins)

- When the bell rings at 8.50am, please wait for older children to exit the bottom playground and then take your children to the Foundation Stage Unit (through the small gate at the top of the playground, follow the wall on your right and it is straight ahead). Staff will be there to advise you of where to wait.
- Staff will open the doors to the Foundation Stage Unit for nursery and reception and welcome the children in. Parents and guardians are to say goodbye to the children before they enter their classrooms.

Information for Reception (Dolphins)

- From 3.20pm, parents and guardians can wait outside where they dropped off in the morning and the teacher will let the children out when they see their parents or guardians.

Information for Nursery (Turtles)

- For lunchtime arrivals and departures at 12pm or 12.30pm, please wait outside the back gate on Kingsley Avenue for it to be opened by staff and for your children to be given to you.
- From 3.20pm, parents and guardians can wait outside where they dropped off in the morning and the teacher will let the children out when they see their parents or guardians.

Communication

Please continue to not enter the school buildings without an invitation or prior arrangement. All visitors and parents entering the school buildings must wear a face mask. Please contact school by calling 01237 474365 or emailing admin@appledore-primary.devon.sch.uk.

After school clubs and AOOSC

AOOSC opening hours have reverted back to what they were before staggered starts were introduced. Please visit [for https://www.appledore-primary.devon.sch.uk/index.php?page=extended-schools](https://www.appledore-primary.devon.sch.uk/index.php?page=extended-schools) for more information. Information will follow regarding other after school clubs.

School uniform

Children will wear the correct school uniform when they return in September. Prior to breaking up some children were attending school wearing items that are not school uniform, eg leggings and trainers. Incorrect uniform will be discussed with children and parents.. To remind you, the uniform is as follows.

All children in Reception (Dolphins) to Year 6) need:

- navy blue crew neck sweat shirt/sweatshirt cardigan (ideally with logo*)
- light blue polo t-shirt, shirt or blouse (logo* optional)
- black or grey school trousers (not jean style or leggings)/shorts/skirt
- during summer term pupils may wear a blue and white check/stripe pinafore dress
- white, grey or black socks
- plain grey or plain black tights (not leggings)
- flat, black sensible school shoes or close fitting boots. Shoes are to be plain with no coloured logos and trainers are not permitted. Boots must not have excessive detailing, be Ugg style or made from soft fabric
- headbands are plain and ideally blue or black, not excessively large or themed
- sweat shirts and polo shirts with the school logo can be purchased from the school office

Nursery (Turtles)

- green sweatshirt with school logo* and green polo shirt with logo are encouraged

For P.E. all children in Years 3 – Year 6 need:

- plain white crew neck t-shirt or white polo shirt
- black P.E. shorts or track-suit bottoms. Girls may choose to wear black netball skorts or skirts (under which they may wear black cycling shorts)
- trainers
- all PE kits to be free from any large logo or brand name (eg no adidas stripes or football team strip shirts/shorts)

For P.E. in Years 1 & 2

- trainers
- black PE shorts and house colour t-shirt for on sports day

* School jumpers (including Nursery), cardigans, polo shirts and book bags with the school logo can be ordered and paid for online by visiting www.schoolmoney.co.uk . Please email admin@appledore-primary.devon.sch.uk to arrange collection. We hold a reasonable amount of stock, but ordering early is advisable.