**Person Specification – Teaching Assistant** 

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| Essential experience | Desirable experience  | Method of Assessment |
| * Ability to retain employment or a voluntary position that has required being punctual, reliable, resilient, flexible and hardworking.
 | * Working with children in a mainstream or specialist education setting (paid or voluntary)
* Teaching of maths and writing (including spelling, punctuation and grammar) to small groups
* Taking guided reading groups
 | Application and reference |
| Essential education and training | Essential education and training  | Method of Assessment |
| * A good standard of written and spoken English and mathematics
* (including strong passes in English and Maths GCSE’s/O’ Levels)
* ICT skills
* Attend, on occasions, school staff meetings and whole, or part, of staff training days when appropriate
 | * First aid training
* Teaching Assistant qualification
 | Application and certificates |
| Essential professional skills and knowledge | Desirable professional skills and knowledge | Method of Assessment |
| * Establish positive relationships with pupils and parents
* Work constructively as part of a team, understanding classroom roles and responsibilities, your role within these and willingness to ‘go the extra mile’
* Work equally under direction from the class teacher or under own initiative, including being responsible for the class on occasions.
* Practical and organisational skills to contribute to the preparation, management and use of educational resources
* Monitor and react to pupil’s response to learning activities and, where appropriate, be proactive to modify or adapt the activities to meet the pupil’s needs
* Proactive.
* Ability to maintain trust and confidentiality where appropriate
 | * Knowledge of Safeguarding
* An awareness of special educational needs
* Developing and creating age appropriate educational activities
 | Application, interview and reference |